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Trainee / Intern		
Training / Internship Period	From	To
Host Partner		
Tutor / Supervisor		

The intern/trainee has to arrive on time and respect the tutor's instructions and rules.

Both the intern/trainee and the tutor/supervisor have to sign the Attendance Register every working day.

It is the tutor/supervisor's responsibility to fill in the Attendance Register correctly.

Please print one page for each month.

Please print one page for each month

Date	Month	From..... To..... (hrs)	Trainee/Intern's signature	Tutor/Supervisor's signature
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